

## STANDING ORDER

Name and address of your bank

The manager	Bank plc
Postcode	

Please pay to the account of Tipton & Coseley Building Society at Barclays Bank plc, High Street, Dudley.  
Account Number 70885096 Sort Code 20-27-17

Your Tipton & Coseley Building Society Account Number

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**Note to bank:** Please ensure that this reference number is quoted in field 10 if payment is made using BACS system

Amount of first payment	£
Date of first payment	
Amount of regular payment	£
Date of regular payment	
From my Bank Account number	
Bank Sort Code	
Usual Signature(s)	

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Full name(s) of bank account holder(s)

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Address


Postcode

Name of Tipton & Coseley Account holder if different from above

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Please send this form directly to your bank

**IMPORTANT NOTICE TO PAYING BANKER**

Please quote name of Society account holder and reference number on all advices.

## COMPLETING YOUR STANDING ORDER FORM

The notes below will help you complete the standing order form overleaf. Please send it to your **bank**, who will then arrange for the amount to be transferred to your account automatically each month.

Please allow 5 working days for a payment to reach your account.

Please note that we do not operate 'Payment Accounts' under the Payment Services Regulations 2009. Our Investment Terms & Conditions specify how interest will be earned. Funds credited to your account will be available for withdrawal on the second banking day following receipt by the Society.

1. Complete the name and address of the branch of the bank from which you wish to make your payment from. These details will be on your cheque book or bank statement.
2. Complete your Tipton & Coseley Building Society Account Number, which can be found in your passbook.
3. Please enter the amount to be withdrawn from your bank account, and the exact date on which the first payment is to be made. Your bank will make payments on the same date of each following month until they receive new instructions in writing.
4. State the bank account number and Sort Code from which payments are to be made.
5. Once all bank account holders have signed the form, return it to your own bank branch, who will process your instructions.