

Statutory declaration and indemnity

Notes on the completion of this form

You will need to complete different sections of this form depending upon the total balance(s) of the late customer's account(s). Please follow the guidelines below to ensure that your request is processed correctly. The balances shown in Section 1 will be added by the Society and include accrued interest up to the date of death.

If you are applying for, or already have received a Grant of Probate, we must see a copy of the document regardless of the value of the estate before we can close any of the accounts.

Total balance of the account(s) is under £5,000

Please complete sections 1 and 2, and the Executor must complete and sign section 3.

Total balance of the account(s) is between £5,000 and £15,000

Please complete sections 1 and 2, and the Executor must complete and sign section 4 and a Commissioner for Oaths or solicitor must complete and sign section 5. This is a legal requirement.

Total balance of the account(s) is over £15,000 or you are applying for, or already have a Grant of Probate

Please complete sections 1 and 2, and the Executor must complete and sign section 6 and we must receive a copy of the Grant of Probate.

Section 1: Details of the deceased customer - Please complete in all cases

Title	<input type="text"/>	Please list all active account numbers but DO NOT include balances.	OFFICE USE ONLY			
Forenames	<input type="text"/>		Account number	<input type="text"/>	Balance	£ <input type="text"/>
Surname	<input type="text"/>		Account number	<input type="text"/>	Balance	£ <input type="text"/>
Residential address	<input type="text"/>		Account number	<input type="text"/>	Balance	£ <input type="text"/>
Building name/number	<input type="text"/>		Account number	<input type="text"/>	Balance	£ <input type="text"/>
Street	<input type="text"/>		Account number	<input type="text"/>	Balance	£ <input type="text"/>
Town/City	<input type="text"/>		Account number	<input type="text"/>	Balance	£ <input type="text"/>
County	<input type="text"/>		Account number	<input type="text"/>	Balance	£ <input type="text"/>
Postcode	<input type="text"/>		Account number	<input type="text"/>	Balance	£ <input type="text"/>
Date of birth	<input type="text"/>		Account number	<input type="text"/>	Balance	£ <input type="text"/>
Date of death	<input type="text"/>			Combined balances	£ <input type="text"/>	

Section 2: Details of the Executor(s) - Please complete in all cases

First Executor

Title	<input type="text"/>
Full name	<input type="text"/>
Residential address	<input type="text"/>
Building name/number	<input type="text"/>
Street	<input type="text"/>
Town/City	<input type="text"/>
County	<input type="text"/>
Postcode	<input type="text"/>
Contact telephone number	<input type="text"/>

Second Executor

Title	<input type="text"/>
Full name	<input type="text"/>
Residential address	<input type="text"/>
Building name/number	<input type="text"/>
Street	<input type="text"/>
Town/City	<input type="text"/>
County	<input type="text"/>
Postcode	<input type="text"/>
Contact telephone number	<input type="text"/>

Section 3: Declaration for closures under £5,000 (where Probate has not been obtained)

I/We, the named Executor(s), confirm and agree:

- No Grant of Probate has been granted to the deceased customer's estate;
- I/We am/are legally entitled to administer the deceased customer's estate and, if there is anyone else entitled to administer the estate, I have their consent to carry out these instructions;
- I/We indemnify Tipton & Coseley Building Society against any demands, claims, liabilities, losses, costs and expenses by reason of it acting in accordance with my instructions.

Withdrawal by cash	<input type="checkbox"/>	The maximum amount that can be withdrawn as cash is £500 each day.	<input type="text"/>
Withdrawal by cheque	<input type="checkbox"/>	Please make the cheque payable to:	<input type="text"/>
Transfer to an account with Tipton & Coseley	<input type="checkbox"/>	Please confirm the account number	<input type="text"/>
Transfer to a new account with Tipton & Coseley	<input type="checkbox"/>	Please confirm the new account type	<input type="text"/>
First Executor signature	<input type="text"/>		Date <input type="text"/>
Second Executor signature	<input type="text"/>		Date <input type="text"/>

Section 4: Declaration for closures between £5,000 and £15,000 (where Probate has not been obtained)

I/We, the named Executor(s), confirm and agree:

- No Grant of Probate has been granted to the deceased customer's estate;
- I/We am/are legally entitled to administer the deceased customer's estate and, if there is anyone else entitled to administer the estate, I have their consent to carry out these instructions.

Withdrawal by cash	<input type="checkbox"/>	The maximum amount that can be withdrawn as cash is £500 each day.	<input type="text"/>
Withdrawal by cheque	<input type="checkbox"/>	Please make the cheque payable to:	<input type="text"/>
Transfer to an account with Tipton & Coseley	<input type="checkbox"/>	Please confirm the account number	<input type="text"/>
Transfer to a new account with Tipton & Coseley	<input type="checkbox"/>	Please confirm the new account type	<input type="text"/>

I/We make this solemn declaration conscientiously believing the same to be true and by the virtue of the provisions of the Statutory Declarations Act 1835

First Executor signature	<input type="text"/>	Date	<input type="text"/>
Second Executor signature	<input type="text"/>	Date	<input type="text"/>

Section 5: To be completed by a Commissioner for Oaths or solicitor if you have completed section 4 (this is a legal requirement)

Declared at:

Building name/number	<input type="text"/>	
Street	<input type="text"/>	
Town/City	<input type="text"/>	
County	<input type="text"/>	
Postcode	<input type="text"/>	
Before me (name of Commissioner of Oaths or solicitor)	<input type="text"/>	
Signature	<input type="text"/>	Date <input type="text"/>

Section 6: Closures over £15,000 (or where Probate has already been obtained)

Withdrawal by cash	<input type="checkbox"/>	The maximum amount that can be withdrawn as cash is £500 each day.	<input type="text"/>
Withdrawal by cheque	<input type="checkbox"/>	Please make the cheque payable to:	<input type="text"/>
Transfer to an account with Tipton & Coseley	<input type="checkbox"/>	Please confirm the account number	<input type="text"/>
Transfer to a new account with Tipton & Coseley	<input type="checkbox"/>	Please confirm the new account type	<input type="text"/>
First Executor signature	<input type="text"/>		Date <input type="text"/>
Second Executor signature	<input type="text"/>		Date <input type="text"/>

Requests for additional documentation

Please confirm if you require any of the following items:

Tax certificates	<input type="checkbox"/>
Certificate of interest	<input type="checkbox"/>
Closing statement	<input type="checkbox"/>
Transfer to a new account	<input type="checkbox"/>

OFFICE USE ONLY

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Death certificate number		First Check		Second Check		Sample Check	
Customer Number		Identity (PIDE List 1)		Identity (PIDE List 2)			
Customer Number		Identity (PIDE List 1)		Identity (PIDE List 2)			