

Missing Passbook Declaration

Personal details

Customer 1

| | |
|----------------|----------------------------------------------------------------------------------------------------------------------|
| Title | <input type="text"/> |
| First name(s) | <input type="text"/> |
| Middle name(s) | <input type="text"/> |
| Surname | <input type="text"/> |
| Address | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| Postcode | <input type="text"/> |
| Account No. | <input type="text"/> |
| Account No. | <input type="text"/> |
| Account No. | <input type="text"/> |

Customer 2

| | |
|----------------|----------------------------------------------------------------------------------------------------------------------|
| Title | <input type="text"/> |
| First name(s) | <input type="text"/> |
| Middle name(s) | <input type="text"/> |
| Surname | <input type="text"/> |
| Address | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| Postcode | <input type="text"/> |
| Account No. | <input type="text"/> |
| Account No. | <input type="text"/> |
| Account No. | <input type="text"/> |

Your Passbook

I/We declare that the passbook(s) relating to my/our account has been:

- ☐ Lost and a thorough search has been carried out
- ☐ Stolen and the police have been notified. The crime reference number is

I/We request that the Society issues a new passbook for the account(s) listed below:

I/We request that the Society closed account(s) listed below:

Please note, an administration fee of £5.00 applies per account. Please, enclose a cheque payable to Tipton & Coseley Building Society for this amount, or provide written authority to debit the fee from your account. We will also require two forms of acceptable identification for each account holder. You can see our list of acceptable identification at www.thetipton.co.uk/savings/useful-savings-documents or in any of our branches.

Your Declaration

I/We undertake to return the missing passbook should it be found.

I/We accept the administration fee is non-refundable, even if the original passbook is found.

Applicant 1

Date

Applicant 2

Date

Office Use Only

Account(s) have been checked for fraudulent use

☐

Administration fee received

☐

Customer informed that the fee is non-refundable

☐

Identification received

☐

Signature checked to photo ID or application form

☐

Customer Service Adviser

Customer 1 Number

Account(s) closed

☐

Duplicate passbook issued

☐

Passbook(s) marked duplicate

☐

Passbook(s) serial number recorded

☐

Account text added

☐

Standing data checked by

Customer 2 Number